

HOLY TEMPLE CHURCH RENTAL FEES AND DEPOSITS

SEATING CAPACITY

- Sanctuary 200 people
- Banquet Hall 150 people

RENTAL FEES

- Sanctuary Package A
 - o Main sanctuary, bridal room and kitchen for up to 6 hours - \$ 400.00
 - o Every additional ½ hour - \$ 50.00
- Sanctuary Package B
 - o Main sanctuary and bridal room for up to 4 hours - \$ 300.00
 - o Every additional ½ hour - \$ 50.00
- Banquet Hall Up to 4 hours (includes kitchen*) - \$ 400.00
 - o Every additional ½ hour - \$ 50.00
- Rehearsal
 - o Up to 3 hours - \$ 75.00
- Rehearsal Dinner
 - o Up to 2 hours (includes kitchen*) - \$ 125.00

*Kitchen is used for warming food only

OVERTIME CHARGES

\$50 for each additional half hour, starting from the time your event was originally scheduled to end.

DEPOSITS

Rental Deposit: A \$150 deposit is required and is applied towards the final bill. Your date is not reserved until the rental request form and rental deposit is received.

Security Deposit: All damage fees and overtime charges will be deducted from the security deposit. However, if there are no damage or overtime charges, the entire \$200.00 will be refunded within 72 hours after the conclusion of the event.

CANCELLATION POLICY: If the event is cancelled at least two weeks before the event date, your rental deposit and security deposit will be fully refunded. However, events cancelled less than two weeks prior to the event date will forfeit their rental deposit. The security deposit will be refunded in full regardless of cancellation date.